



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10106842  
**Procuring Entity** CITY OF PASIG  
**Title** Supply and Delivery of Various Office Equipment – Person with Disability Affairs Office  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> R5 100-23-03-509 <b>Trade Agreement:</b> Implementing Rules and Regulations <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9) <b>Classification:</b> Goods <b>Category:</b> Office Equipment Supplies and Consumables <b>Approved Budget for the Contract:</b> PHP 97,599.70 <b>Delivery Period:</b> 15 Day/s <b>Client Agency:</b>	<b>Status</b>	<b>Active</b>
	<b>Associated Components</b>	1
	<b>Bid Supplements</b>	3
	<b>Document Request List</b>	4
	<b>Date Published</b>	07/09/2023
	<b>Last Updated / Time</b>	20/09/2023 11:34 AM
	<b>Closing Date / Time</b>	25/09/2023 09:00 AM
<b>Contact Person:</b> ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461  bidsandawards@pasigcity.gov.ph		

#### Description

Items Quantity / Units

1 Foldable table,  
 - Material: Polyethylene thermoplastic  
 rust - resistant  
 6 foot  
 dimension:  
 Length: 70.9 - 75 inches  
 Width: 29.1 - 35 inches  
 Height: 29.1 - 35 inches 6 pcs

2 Computer Chairs,  
 - Material Mesh and chrome base  
 feature: butterfly tilt durable  
 - Approximate size :  
 - Length : 55cm - 60.5cm  
 Width: 45cm - 51cm  
 Height: 110cm - 113cm  
 color: Black 12 pcs

3 Water Dispenser,  
 - Free Standing water dispenser  
 - Heating Power (fast heating) Approximate: 420W

- Cooling Power Approximate: 100W
- bottom load (Dimension (W x H x D) : 32 x 30 x93cm)
- Capacity : - Heat Capacity : 5L
- Cool Capacity : 2L 1 pcs

4 ID laminator hot & cold,  
- Type of Main motor: Synchronous Motor  
Heating system : Heat plate  
Operating Temperature - 150 degree Celsius  
Temperature Control: Volume  
Compatible Size: A4 1 unit

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement  
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement \(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20(Revised).docx))
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:  
TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:  
ATTY. JOSEPHINE C. LATI-BAGAOISAN  
BAC Chairperson

THRU:  
ATTY. PONCE MIGUEL D. LOPEZ  
Officer In Charge, Procurement Management Office  
4th Floor, Pasig City Hall,  
Caruncho Avenue,  
Pasig City

DATE : \_\_\_\_\_  
COMPANY'S NAME : \_\_\_\_\_  
PhilGEPS REFERENCE NUMBER : \_\_\_\_\_  
PROJECT TITLE : \_\_\_\_\_

**Remarks**  
New closing date, September 25, 2023 at 9:00 AM  
  
Please be guided accordingly

**Created by** ATTY. PONCE MIGUEL D. LOPEZ  
**Date Created** 06/09/2023

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